



HKMA David Li Kwok Po College

香港管理專業協會李國寶中學

中文版本詳見後頁

Notes On Applications for Secondary 1 Places in 2023/24

We warmly welcome you to HKMA David Li Kwok Po College. As the College is not participating in the Government's Central Allocation System, we welcome applications from all Primary 6 students. Please note that the College is a co-educational school operating under the Direct Subsidy Scheme (DSS) and uses English as the medium of instruction.

1. Application Periods:

Completed application should be submitted by the following dates:

Stage 1:	3 November to 24 December, 2022	Enrolment Quota: 140 places
Stage 2:	11 July to 12 July, 2023	Enrolment Quota: 24 places

2. Submission of Applications:

(For Stage 1)

- Applicants should complete the online application form via our College's website: http://www.hkmadavidli.edu.hk/admission/s1_admission/.
- Applicants will receive a reference number and will be informed of the deadline for submitting the required documents to our General Office after submitting the online application.
- Applicants should **print out the completed application form** and submit it, together with the required documents and application fee (\$50 in cash), to our General Office **in person** before the deadline. Failure to submit all the required documents and fee by the deadline would result in rejection of the application. (Office hours of School Office: Mon-Fri: 9:00 am – 5:00 pm; Sat: 9:00 am – 12:00 nn; closed on Sundays and Public Holidays).
- Copies of the following documents from the student applicant have to be submitted:
 - HKID Card / Passport
 - Primary 6 Student Record Form
 - Academic report cards for the **past 3 years**

- Maximum of 10 relevant certificates, awards and/or proof of extra-curricular activities, if any
 - Proof of residential address in English (within the past 3 months), e.g. an electricity bill
- **Please note that once submitted, the application form, application fee and other documents cannot be retrieved.**

(For Stage 2)

- Applicants should complete the online application form via our College's website: http://www.hkmadavidli.edu.hk/admission/s1_admission/, or at the College. Applicants will then receive a reference number.
- Applicants should submit the printout of the completed application form, together with the required documents and application fee (\$50 in cash), to the College **in person**.
- Copies of the following documents from the student applicant have to be submitted:
 - HKID Card / Passport
 - Academic report cards for the **past 3 years**
 - Maximum of 10 relevant certificates, awards and/or proof of extra-curricular activities, if any
 - Admission Slip
 - Proof of residential address in English (within the past 3 months), e.g. an electricity bill
- **Please note that once submitted, the application form, application fee and other documents cannot be retrieved.**

3. Taking Chinese Language as a Second Language (Cantonese as the medium of instruction):

'Chinese as a Second Language' is offered as a five-year course at our College for non-Chinese speakers. By the end of the third year, students will be asked to sit for the General Certificate of Secondary Education (Chinese) Examination. If they secure a Grade C or above in the examination, they will be regarded as having obtained an alternative Chinese qualification as part of the University Entrance Requirements (UER) in Hong Kong. When students progress to the final year, they will attend the General Certificate of Education A Level (Chinese) Examination to obtain a higher level of qualification in Chinese Language.

4. Selection Details:

All student applicants will be granted round 1 interview in Stage 1 admission. However, In Stage 2 admission, only those shortlisted student applicants will be invited for an interview. Shortlisting will be done on the basis of students' academic and non-academic achievements.

The interview process in stage 1 will comprise two rounds with two parts respectively:

Round 1:

- 1 > Students' self-introduction
- 2 > Assessment on students' academic abilities

Round 2:

- 1 > Student interview, to be conducted in English, Cantonese and Putonghua (non-Chinese speakers will only be interviewed in English)
- 2 > Family interview, to be conducted in either English or Cantonese

The College's assessment criteria for S1 admission and the relevant weightings are as follows:

Assessment Aspect	Weighting
1. Academic results, conduct and comments from teachers	50%
2. ECA / Community service and other non-academic achievements	25%
3. Admission interview	25%

5. S1 Admission Schedule:

Stage 1

Round 1 Admission Interview [@]	4 February, 2023
Round 2 Admission Interview [*]	11 February, 2023 / 18 February, 2023
Announcement of Results [#]	22 February to 29 April, 2023

[@] Parents will be informed of the interview date and time via email by 28 January, 2023.

^{*} Parents will be informed of the interview date and time via email by 7 February, 2023

[#] Only successful applicants will be notified by phone and email of the results of their applications.

Stage 2

Application, Interview and Announcement of Results	11 July to 12 July, 2023
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Parents of successful student applicants will be asked, in accordance with Education Bureau's policy, to sign an undertaking with the College stating that, in acceptance of our offer, they agree to give up any other subsidized S1 places. They will also be required to surrender their child's Primary 6 Student Record Form to the College.

6. School Fees:

The College's school fees are currently under review and there may be adjustment to the fees for the 2023/24 school year, pending approval from both the College's Incorporated Management Committee (IMC) and the Education Bureau.

The College's IMC has stated that school fee increase for existing students for the remaining school years will not exceed 7% per annum.

To ensure that students will not be deprived of the chance to study at our College solely because of financial difficulties, the College offers a financial assistance scheme to help needy students, including those receiving Comprehensive Social Security Assistance or assistance from the Student Financial Assistance Agency. Eligible applicants will be granted either full or half-level school fee reduction.

For details about the College's school fees, please visit our website:
http://www.hkmadavidli.edu.hk/our_college/school_fees/.

7. S1 Entrance Scholarship:

To reward outstanding all-rounded students, two scholarships will be offered to S1 entrants for 2023/24 school year. Each scholarship holder will be granted a six-year full school fee subsidy. Continuation of scholarship is subject to the students' satisfactory academic performance during his/her period of study. The College will take into consideration students' academic and discipline reports from primary schools, as well as their performance in extra-curricular activities. **Eligible applicants will be nominated to apply for the scholarship and informed by the College in due course.**

8. Protocol:

Based on recommendations to all DSS schools by the ICAC, the College wishes to remind parents that they should not offer any gifts, inducements or advantages in any form to the College's staff. Should parents wish to make further enquiries, please contact our Admissions Office at 2626 9100.



HKMA David Li Kwok Po College

香港管理專業協會李國寶中學

2023/24 學年中一入學申請須知

香港管理專業協會李國寶中學是一所直接資助計劃（直資）男女校，以英語作為主要教學語言。本校不參加政府統一派位，所有小六學生均可透過以下程序向本校申請中一學位：

1. 報名日期：

申請人須於下列限期內遞交填妥之申請表格：

第一階段：	2022 年 11 月 3 日至 12 月 24 日（取錄名額：140 個）
第二階段：	2023 年 7 月 11 日至 7 月 12 日（取錄名額：24 個）

2. 遞交申請表方法：

(第一階段)

- 申請人可透過本校網頁 (http://www.hkmadavidli.edu.hk/admission/s1_admission/) 填寫網上申請表格。
- 申請人在遞交網上申請表格後將獲發一個參考編號，並得知親身遞交所有所需文件到本校校務處的截止日期。
- 申請人須列印已填妥之入學申請表格，連同所需文件及入學申請費用（現金港幣 50 元）於截止日期前親身遞交到本校校務處，否則該申請將會被取消。（校務處開放時間：星期一至五上午 9 時至下午 5 時；星期六上午 9 時至中午 12 時；星期日及公眾假期休息）
- 所需遞交文件為學生申請人的下列各項文件影印本：
 - 香港身份證／護照
 - 小六學生資料表
 - 過去三年成績表
 - 最多 10 項證書、獎狀及／或參與課外活動的證明（如有）

- 英文住址證明（最近三個月內），如電費單
- 申請表、報名費及文件一經遞交，概不退還。

(第二階段)

- 申請人可透過本校網頁 (http://www.hkmadavidli.edu.hk/admission/s1_admission/) 或親身到校填寫網上申請表格，並在遞交網上申請表格後獲發一個參考編號。
- 申請人須把已填妥之入學申請表格（列印本），連同所需文件及入學申請費用（現金港幣 50 元），親身交回本校。
- 所需遞交文件為學生申請人的下列各項文件影印本：
 - 香港身份證／護照
 - 過去三年成績表
 - 最多 10 項證書、獎狀及／或參與課外活動的證明（如有）
 - 入學註冊證
 - 英文住址證明（最近三個月內），如電費單
- 申請表、報名費及文件一經遞交，概不退還。

3. 修讀「中文作為第二語言」（廣東話授課）：

本校專為非華語學生而設的「中文作為第二語言」課程為期五年。學生於課程的第三年應考英國普通中學教育文憑（中文）考試，如考獲 C 級或以上，便符合香港各大學對非華語學生的中國語文入學要求。學生會於課程最後一年應考英國普通教育高級程度證書（中文）考試，以獲取更高資歷。

4. 甄選程序：

所有第一階段的學生申請人均會獲得第一次面試機會。於第二階段，則只有通過遴選的學生申請人獲安排面試。遴選時本校會考慮學生的學業成績及其他範疇的表現。

面試分為下列兩輪，各兩部分：

第一輪面試

- 1 > 學生自我介紹
- 2 > 學生學習能力評估

第二輪面試

- 1 > 以英語、廣東話及普通話進行的學生面試（非華語學生的面試以英語進行）
- 2 > 以英語或廣東話進行的家長會面

本校收生評估所涵蓋的範疇及相關比重如下：

評估範疇	比重
1. 學業成績及操行	50%
2. 課外活動及社區服務的參與程度及表現	25%
3. 入學面試	25%

5. 中一收生日程：

第一階段

第一輪入學面試 [®]	2023年2月4日
第二輪入學面試 [*]	2023年2月11日 / 2023年2月18日
申請結果公佈 [#]	2023年2月22日至4月29日

[®] 家長將於 2023 年 1 月 28 日或之前經電郵收到面試日期和時間。

^{*} 家長將於 2023 年 2 月 7 日或之前經電郵收到面試日期和時間。

[#] 本校將以電話及電郵通知獲取錄學生申請人的家長。

第二階段

申請、面試及結果公佈

2023 年 7 月 11 日及 7 月 12 日

按教育局規定，獲取錄學生申請人的家長須簽署一份承諾書，表明同意接受本校的中一學位，並願意放棄其他政府資助中一學位；家長亦須將學生申請人的小六學生資料表呈交本校。

6. 學費：

本校現正進行學費檢討，2023/24 學年的學費或會有所調整，有關決定有待本校法團校董會及教育局審批。

按本校法團校董會的指示，學生入讀本校後，於在學期間，每年學費的增幅不高於 7%。

為確保學生不會因無法繳付學費而不能在本校就讀，我們將透過學費資助計劃，為有經濟困難的學生提供資助（包括正領取綜合社會保障援助或學資處財政資助之學生）。合資格的申請人可獲全額或半額學費減免。

有關本校學費詳情，請參閱本校網頁：http://www.hkmadavidli.edu.hk/our_college/school_fees/。

7. 中一新生獎學金：

為獎勵在學業及其他範疇有傑出表現的學生，本校設有兩個獎學金頒予新入學的中一學生。得獎者將獲六年全額學費資助；學生在學期間必須保持學業成績優良，才可繼續獲發獎學金。學生將獲校方遴選推薦參加，本校在甄選時會考慮學生在小學之校內學業和操行成績，以及課外活動表現，合資格之申請者將獲另行通知。

8. 公平原則：

根據廉政公署就直接資助學校收生所制定的指引，本校敬告各位家長切勿向本校職員餽贈禮物或提供任何形式的利益，以示公正。如有任何查詢，歡迎致電 2626 9100 與本校新生入學組聯絡。