

**The Incorporated Management Committee of the HKMA David Li Kwok Po College
Election of the 3rd IMC Alumni Manager**

June 10, 2019

Dear Alumni,

After the nomination period of the election of the 3rd Incorporated Management Committee (IMC) Alumni Manager, which was completed on May 27, 2019, the Election Committee received two qualified nominees. They are Ms. Lee Hoi Lam Karis (Year of Graduation: 2018) and Mr. Woo Chun Yin Matthew (Year of Graduation: 2015) (note: the names are listed in no particular order). In accordance with the Election Procedures, the Returning Officer approved the above members of the Alumni Association as the candidates for the Election.

The Roles of the Alumni Manager:

1. Developing the general direction for the College, formulating the educational and management policies of the College;
2. Overseeing the planning and budgetary processes, monitoring the performance of the College;
3. Ensuring the accountability of the school management and strengthening the community network;
4. Promoting communication and cooperation between the IMC and members of the Alumni Association of the College.

Voting:

1. A ballot paper is attached.
2. Voting period:
June 19, 2019 (Wednesday) to June 28, 2019 (Friday)
3. Voting deadline: **June 28, 2019 (Friday) at 5:00 p.m.**
4. Method of returning ballot papers:
 - Ballot papers can be returned to the General Office in person within the above period (8:00 am to 5:00 p.m., except Saturdays, Sundays and public holidays); or
 - by post to the General Office.
5. Ballot papers should be sealed in envelopes.
6. A vote counting session will be held on **June 28, 2019 (Friday) at 6:00 p.m.** in the College's Room 109.
7. The results will be announced via the College Website and the Alumni Association Website on **June 29, 2019 (Saturday)**.

A list of statements and the personal profile of the candidates is attached. Please complete the ballot paper attached. Please seal the ballot paper in the envelope (with the mailing label), and return it during the above voting period.

Please support our election of the HKMA David Li Kwok Po College IMC Alumni Manager. If you have any questions or suggestions, please contact the Returning Officer via:

Email: alumni.dlqp@gmail.com

Or by post: The Returning Officer
The Election of the 3rd HKMA David Li Kwok Po College IMC Alumni Manager
8 Hoi Wang Road, Mongkok (West), Kowloon

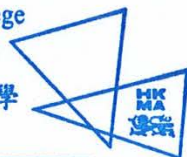
Regards,



Ms. Angel Lau (President of the Alumni Association)
Returning Officer
The Election of the 3rd HKMA David Li Kwok Po College IMC Alumni Manager

HKMA David Li Kwok Po College
Alumni Association

香港管理專業協會李國寶中學
校友會



Mailing Label

The Election of the 3rd IMC Alumni Manager (Ballot paper)
HKMA David Li Kwok Po College
8 Hoi Wang Road, Mongkok (West), Kowloon

Please cut the mailing label and stick this on a sealed envelope to return the ballot paper to the Returning Officer.

The Incorporated Management Committee of the HKMA David Li Kwok Po College Election of the 3rd IMC Alumni Manager

Directions for Voting

1. Put no other mark on the ballot paper other than the mark “✓” or your vote will be considered null and void.
2. If the ballot paper has been defaced or has any correction made to it, it will also be considered null and void.
3. Fold the ballot paper into two and do not let anyone see whom you have voted for. The ballot is secret.
4. Put the ballot paper into the envelope, **seal it**, and return it by the following methods:
 - to the General Office in person within the voting period;
 - by post to the College and marked “Attention of the Election of the 3rd IMC Alumni Manager (Ballot paper)”

Ethical Conduct Required in the Alumni Manager Election

Nomination of Candidates

1. Do not offer any advantage to get any person to stand or not to stand as a candidate.
2. Do not offer any advantage to get any person having been nominated as a candidate to withdraw his candidature.
3. Do not offer any advantage to get any candidate's not using his best endeavours to promote his candidature.
4. Do not solicit or accept any advantage for any person's standing or not standing as a candidate.
5. Do not solicit or accept any advantage for any person's withdrawal of his candidature.
6. Do not solicit or accept any advantage for any candidate's not using his best endeavours to promote his candidature.
7. Do not use or threaten to use force or duress to induce any person to stand or not to stand as a candidate, or to withdraw his candidature.
8. Do not induce by deception, any person to stand or not to stand as a candidate, or to withdraw his candidature.

Electioneering

1. Do not make any materially false or misleading statement of fact including but not limited to the character, qualifications or previous conduct of a candidate or candidates.
2. Do not take part in any activity that is likely to give rise to criticism and allegation of malpractices and should abide by the principle of fairness in election.
3. Do not state overtly or covertly the support of any person or organisation in any campaign activities, especially in the campaign literature before written consent has been obtained.

Voting

1. Do not offer any advantage to induce any person not to vote at an election.
2. Do not offer any advantage to induce any person to vote or not to vote for a particular candidate at an election.
3. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's not voting at an election.
4. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's voting or not voting for a particular candidate at an election.
5. Do not use or threaten to use force or duress against any person for the purpose of influencing his or any other person's voting decision.
6. Do not induce by deception any person not to vote at an election.
7. Do not induce by deception any person to vote or not to vote for a particular candidate at an election.