

**Plan concerning the use of the Capacity Enhancement Grant**

**Name of School: HKMA David Li Kwok Po College**

**School Year: 2006/2007**

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Implementation Plan</b>	<b>Benefits Anticipated</b>	<b>Implementation schedule</b>	<b>Resources Required</b>	<b>Performance indicators</b>	<b>Assessment Mechanism</b>	<b>Person-In-Charge</b>	
Academically Struggling Students	<p>Early Identification of “Struggling Students”, with the scheme designed to help those students to create and implement individual improvement plans, and to understand their own educational needs and abilities.</p> <p>A similar scheme was implemented in 2004-05 and a framework was created that addressed the following:</p> <p>a. identify clientele b. timely intervention c. close monitoring</p>	To continue to employ one fully experienced school counselor to work full time at the College concerning the following main tasks:	Teachers can reduce their workload in handling such students via this scheme and follow-up programs.	Implement the framework developed in 2004/05 and revised for 2006-07.	The employment of a full time Senior School Counsellor	1. More than 30 students are engaged in this scheme.		Dr. Pong Wing Yan, Principal of the School	
		1. to use an established framework with clear procedures to identify and assist such students.		Remedial programs and an individual education plan (IEP) to be carried out by mid-November 2005, and throughout the following school year.		2. A decline in the rate of such students missing homework.			
		2. to develop criteria for teachers to identify students with special needs.	Students with special needs can be identified at an earlier stage.	Follow-up and monitoring student improvement throughout the school year.		3. Improved academic attainment of such students			Self-evaluation by the school Counselor
		3.to organize “remedial” programs and an individual education plan (IEP) for those students identified in “item 2”.		Creating a parent education focus group and workshops throughout the whole school year.					
		4.to work collaboratively with such students’ parents to maintain and evaluate their improvement	The school will create a better studying atmosphere and a more effective educational environment. Students will understand their own educational needs and abilities as a result.	‘Multi-party meetings’ (amongst Parents/Teachers/School Counselor/Students) to be held throughout the whole school year when necessary		4.Enhanced parents’ , teachers’ and students’ own awareness of their needs and competence.			Evaluation by teachers and by the school Principal
5. to support parents through counseling meetings and “Parent Education” workshops.			5. Having clear procedures for identifying struggling students, and an improvement plan for each of the students concerned.	Self-assessment by such students and their parents					

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation schedule	Resources Required	Performance indicators	Assessment Mechanism	Person-In-Charge
The teaching & learning of English Language	The improvement of the English Language curriculum, the monitoring of teaching and learning, and the provision of teaching development opportunities	<ol style="list-style-type: none"> <li>1. To appoint an adviser in English Language teaching who will conduct part-time work at the College for at least one afternoon per week</li> <li>2. He/she will work with the teachers from the English Language department in the areas of curriculum design, the provision of appropriate student learning experiences, and the evaluation of student learning outcomes</li> <li>3. He/she will provide training and development opportunities to the teachers within the English Language department</li> </ol>	Improved teaching standards and student learning outcomes	From September 2006 to August 2007	The secondment of an English Language teaching expert (at Associate Professor level) from the HKIED to work part time at the College as an English Language Adviser for 135 hours in the year 2006-07.	Improved running of the English department	Statistics on <ol style="list-style-type: none"> <li>1. Public exam results;</li> <li>2. Internal exam results;</li> <li>3. teacher retention within the department</li> </ol>	Dr. W.Y. Pong
		Improved learning outcomes in English Language						