

Plan concerning the use of Additional Capacity Enhancement Grant

Name of School: HKMA David Li Kwok Po College

School Year: 2007/2008

| Task Area | Major Area(s) of Concern | Implementation Plan | Benefits Anticipated | Implementation schedule | Resources Required | Performance indicators | Assessment Mechanism | Person-In-Charge |
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| To further relieve Teachers' workload in key curriculum areas so that the staff concerned can better concentrate upon the development of core TSA student-related competencies, particularly in language competency, and overall academic development. | Assisting the introduction of a new course, Chinese as a Second Language (CSL) so as to relieve teachers workload | 1. To employ a Teaching Consultant from the Mainland to: a) aid the development of appropriate curriculum, b) to operate a tutorial room for those who need help in Chinese Language. | 1. That the difficult introduction of CSL has a much smoother transition 2. That small class teaching can occur 3. That staff can be freed to concentrate upon other tasks. 4. That language development as a core skill can be aided by the use of native speakers. | From September 2007 onwards | The employment of a full time teaching consultant from September 2007 | A reduction in the teaching duties of those in the English and Chinese departments | Individual Department evaluation | Mr. Nicholas Pui, Principal. |
| | Assisting the English Department in the preparation of work and in Oral Language practice so as to relieve teachers workload. | 2. To employ a native speaking Gap year student from abroad to aid in authentic language acquisition and development. | | | The employment of a GAP year student. | | | |
| | Ameliorating the growing logistical demand made upon the Academic Affairs area so as to relieve teachers workload | To employ an additional Office Assistant to solely work with the Academic Affairs team. | To improve all aspects of Academic Affairs logistical work, enabling other curriculum tasks to be done. | From September 2007 onwards | The employment of an additional Office Assistant | The achievement of a wider range of curriculum related tasks as a result of this extra help | Evaluation by both the DP (AA) and The Principal | |
| | Assisting teachers in aiding students who have trouble with handing in homework on time | To employ a group of some 9 ex-students to act as helpers and supervisors of the daily homework detention. | Providing a suitable environment for future remedial work | From September 2007 onwards | The employment of 9 student helpers | A reduction in the rate of homework related recidivism of consistent offenders | Evaluation by both the DP (AA) and The Principal | |
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