

**Plan concerning the use of Additional Capacity Enhancement Grant**

**Name of School: HKMA David Li Kwok Po College**

**School Year: 2007/2008**

<b>Task Area</b>	<b>Major Area(s) of Concern</b>	<b>Implementation Plan</b>	<b>Benefits Anticipated</b>	<b>Implementation schedule</b>	<b>Resources Required</b>	<b>Performance indicators</b>	<b>Assessment Mechanism</b>	<b>Person-In-Charge</b>
To further relieve Teachers' workload in key curriculum areas so that the staff concerned can better concentrate upon the development of core TSA student-related competencies, particularly in language competency, and overall academic development.	Assisting the introduction of a new course, Chinese as a Second Language (CSL) so as to relieve teachers workload	1. To employ a Teaching Consultant from the Mainland to: a) aid the development of appropriate curriculum, b) to operate a tutorial room for those who need help in Chinese Language.	1. That the difficult introduction of CSL has a much smoother transition 2. That small class teaching can occur 3. That staff can be freed to concentrate upon other tasks. 4. That language development as a core skill can be aided by the use of native speakers.	From September 2007 onwards	The employment of a full time teaching consultant from September 2007	A reduction in the teaching duties of those in the English and Chinese departments	Individual Department evaluation	Mr. Nicholas Pui, Principal.
	Assisting the English Department in the preparation of work and in Oral Language practice so as to relieve teachers workload.	2. To employ a native speaking Gap year student from abroad to aid in authentic language acquisition and development.			The employment of a GAP year student.			
	Ameliorating the growing logistical demand made upon the Academic Affairs area so as to relieve teachers workload	To employ an additional Office Assistant to solely work with the Academic Affairs team.	To improve all aspects of Academic Affairs logistical work, enabling other curriculum tasks to be done.	From September 2007 onwards	The employment of an additional Office Assistant	The achievement of a wider range of curriculum related tasks as a result of this extra help	Evaluation by both the DP (AA) and The Principal	
	Assisting teachers in aiding students who have trouble with handing in homework on time	To employ a group of some 9 ex-students to act as helpers and supervisors of the daily homework detention.	Providing a suitable environment for future remedial work	From September 2007 onwards	The employment of 9 student helpers	A reduction in the rate of homework related recidivism of consistent offenders	Evaluation by both the DP (AA) and The Principal	